

VILLAGE OF LAKE ZURICH
Village Board of Trustees Regular Meeting

Monday, April 20, 2020

1. CALL TO ORDER

2. ROLL CALL

Mayor Thomas Poynton, Trustee Jim Beaudoin, Trustee Mary Beth Euker, Trustee Janice Gannon, Trustee Marc Spacone, Trustee Jonathan Sprawka, Trustee Greg Weider

3. PUBLIC COMMENT***

(Comments submitted to info@lakezurich.org prior to the start of the meeting will be read into the record.)

4. PRESIDENT'S REPORT / COMMUNITY UPDATE

(This is an opportunity for the Mayor to report on matters of interest to the Village.)

5. CONSENT AGENDA

(These titles will be read by the Village Clerk and approved by a single Roll Call Vote. Any item may be pulled from the Consent Agenda for discussion by any member of the Board).

A. Approval Of Minutes Of The Village Board Meeting, March 30, 2020

B. Ratification Of Semi-Monthly Warrant Register Dated April 6, 2020 Totaling \$89,567.01

C. Approval Of Semi-Monthly Warrant Register Dated April 20, 2020 Totaling \$378,880.86

D. Full Release Of Letter Of Credit In The Amount Of \$15,000 To Geremarie Corporation For Building Addition At 1275 Ensell Road

Summary: Geremarie in the industrial park has requested full release of the remaining letter of credit that was being retained until final landscaping was completed. Staff has reviewed the site and there are no outstanding issues.

- E. Waiver Of Competitive Bidding Process And Agreement With Xylem Water Solutions USA, Flygt Products To Purchase Two Replacement Pumps For The Quentin And Northwest Pumping Stations In An Amount Not-To-Exceed \$125,565.15

Summary: The original pumps for the Quentin and Northwest sanitary sewer pumping stations are from 1993 and have reached the end of their useful life. The Village's 2020 budget includes \$139,500 in the Water and Sewer Fund for these two replacement pumps. Xylem Water Solutions is the sole source vendor for these products, necessitating the waiver of the competitive bid process.

6. OLD BUSINESS - NONE AT THIS TIME.

(This agenda item includes matters for action by the Board of Trustees.)

7. NEW BUSINESS

(This agenda item includes matters coming to the Board of Trustees for discussion and possible action.)

- A. Rejection Of All Bids Submitted On March 25, 2020 To The Village Of Lake Zurich For The 2020 Road Resurfacing Program With The Intent To Re-Bid The Project (Trustee Spacone)

Summary: Each year, the Village solicits bids for its annual road resurfacing program. This solicitation is based on the five-year pavement management plan that was prepared for the Village by Manhard Engineering in spring 2019. This year's proposed road program includes resurfacing in the Knollwood, Chasewood North, Whispering Creek, and Meadow Lane Addition subdivisions; Buesching Road (from IL-22 to Rose Road), and North/East/West Lanes. The project also included the addition of angled parking on Old Rand Road next to Breezewald Park. A competitive bid opening on March 25, 2020 resulted in four bids received, with the lowest responsible bid received from Arrow Road Construction.

Given the financial hardship incurred by the COVID-19 crisis, Village staff are reassessing the current priorities for capital improvements. Another capital project scheduled for this year is the Kildeer Creek streambank stabilization project. Recognizing the importance of the streambank improvements, staff recommend removing the Breezewald Park parking element from this year's road program and prioritize reallocating resources to the Kildeer Creek project instead.

By modifying the scope of the original project, Staff advise that fair bidding practice necessitates the rejection of all bids and the re-bidding of the project with the Breezewald Park parking element removed. Rebidding the modified road program, along with more favorable oil pricing in recent weeks, may result in a substantial cost reduction from the originally bid road program.

The Village's Non-Home Rule Sales Tax fund supports the road program and other essential infrastructure projects. At present, the fund has a \$2.7 million balance available to cover this year's road program. The Village has the fortunate fiscal advantage of having a strong balance from the previous year's tax receipts, allowing the Village to fund this year's program with funds already in hand. Any decline in non-home rule sales taxes this year due to the COVID-19 crisis may be reflected in a scaled-back road program next year.

The re-bid results are anticipated to be available for Village Board review and approval on the June 1, 2020 meeting, with construction commencing in mid-June 2020.

Recommended Action: A motion to reject all bids submitted on March 25, 2020 with the intent to re-bid the 2020 road resurfacing program.

- B. Agreement With Baxter And Woodman Natural Resources, Inc. For Kildeer Creek Streambank Stabilization At The Southwest Corner Of Quentin Road And Route 22 In The Amount Not-To-Exceed \$518,125.55 (Trustee Spacone)

Summary: The Kildeer Creek stabilization project consists of installing approximately 1,800 feet of streambank and detention pond improvements along the southern and western property lines of the Cummings property at 99 Quentin Road, adjacent to the residential subdivisions of Cedar Creek and Coventry Creek. Steps include clearing vegetation, installing protective armoring, and native plant restoration. This project is a cooperative effort between the Village, Coventry Creek Home Owners Association, and Lake County Stormwater Commission to maintain and enhance the sustainability of the waterway.

A competitive bid opening occurred on March 11, 2020 that resulted in ten bids received, with the lowest apparent bid received from Baxter and Woodman in the amount of \$438,750.50. A total project expenditure with contingency and engineering is not-to-exceed \$518,125.55.

Coventry Creek's Special Service Area #13 is contributing \$170,018.40 for this project. Another \$183,270 is being provided by the Lake County Storm Water Commission, leaving \$164,837.15 as the Village's share of the project cost.

The FY 2020 budget included \$200,000 in the Capital Projects Fund for the Village's share of this project. The Capital Fund was to be supported by a \$900,000 transfer from the General Fund. However, staff seek to reduce the General Fund transfer in light of the anticipated revenue reductions due to the COVID-19 crisis.

Instead, staff recommend funding the Village's share of this project from the Non Home Rule Sales Tax fund, which supports the Village's road program and other essential infrastructure projects. Staff anticipate that the savings from rebidding the road program and omitting the Breezewald Park parking element (see agenda #7A), will adequately cover the Village's share of the streambank project. If approved, this change will be reflected in a formal budget amendment to be adopted later this year.

Recommended Action: A motion to approve an agreement with Baxter and Woodman Natural Resources, Inc. for the Kildeer Creek Streambank Stabilization Project in the Amount Not-to-Exceed \$518,125.55, with the authorization to use the Non Home Rule Sales Tax Fund for the Village's share of the project cost.

- C. Agreement With Dynamic Environmental Services For Soil And Groundwater Remediation At 15 South Old Rand Road In An Amount Not-To-Exceed \$58,735 (Trustee Spacone)

Summary: The Village owns multiple commercial properties in the Main Street area, several of which were demolished in 2019. During demolition of the former Alpine Medical facility at 15 South Old Rand Road, an underground storage tank was discovered outside of the building's foundation walls. This tank was found to have several leak points with structural integrity in poor condition causing heating fuel for the building to leak into surrounding soil. In order to obtain a "No Further Remediation" letter from the Illinois Environmental Protection Agency, approximately 372 cubic yards of contaminated soil must be remediated from this site.

The FY 2020 budget did not include funding for this specific project. Staff recommend funding this project through the Downtown TIF #2. The remediation project is an eligible TIF expense and would remove a significant barrier to the property's potential future sale and redevelopment.

Recommended Action: A motion to approve an agreement with Dynamic Environmental Services for soil and groundwater remediation at 15 South Old Rand Road in an amount not-to-exceed \$58,735.

D. Agreement With Municipal Emergency Services, Inc. To Purchase 45 Self-Contained Breathing Apparatus And Associated Materials In The Amount Not-To-Exceed \$357,679.24 (Trustee Euker)

Summary: FY 2020 budget includes \$417,000 in the Equipment Replacement Fund for replacing self-contained breathing apparatus in the Fire Rescue Department that are nearing 15 years old. An Assistance to Firefighters Grant from FEMA was awarded, resulting in \$312,900 to cover the majority of this equipment replacement. The remaining cost will be shared between the Village and Lake Zurich Rural Fire Protection District through our long-standing agreement. A competitive bid opening on March 2, 2020 resulted in three bids received. The lowest bid was rejected because it didn't meet the required pressure specifications. The two remaining bids met the minimum specifications, but comparison of the two proposals identified differences that favors the proposal by Municipal Emergency Services Inc. of Deer Creek, IL. Fire Department staff favor the proposed Scott X3s due to a better warranty (lifetime, covers normal wear items), a redundant 1st stage regulator, and mixed recommendations from departments that are now using the alternative product. The Scott X3s would also require less training, and maintenance and minor repairs could be performed in-house, due to the Department's familiarity with their current equipment. With the FEMA grant, the remaining \$44,779.24 cost would be funded through the Equipment Replacement Fund. After accounting for the cost sharing agreement with the Lake Zurich Rural Fire Protection District, the Village's cost share is estimated to be \$24,628.58.

Recommended Action: A motion to waive the competitive bidding process and approve an agreement with Municipal Emergency Services, Inc. to Purchase 45 Self-Contained Breathing Apparatus and Associated Materials in the Amount Not-to-Exceed \$357,679.24.

8. TRUSTEE REPORTS

(This is an opportunity for Trustees to report on matters of interest to the Board of Trustees.)

9. VILLAGE MANAGER'S REPORT

(This is an opportunity for the Village Manager to report on matters of interest to the Board of Trustees.)

- A. Fiscal Year 2020 Budget / COVID-19 Update
 - B. Monthly Operating Metric Reports
10. DEPARTMENT HEAD REPORTS
(This is an opportunity for department heads to report on matters of interest to the Board of Trustees.)
11. ADJOURNMENT

The Village of Lake Zurich is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations so that they can observe and participate in this meeting, or who have questions regarding the accessibility of the meeting or the Village's facilities, should contact the Village's ADA Coordinator at 847.438.5141 (TDD 847.438.2349) promptly to allow the Village to make reasonable accommodations for those individuals.