

Marzano

School Leadership Evaluation

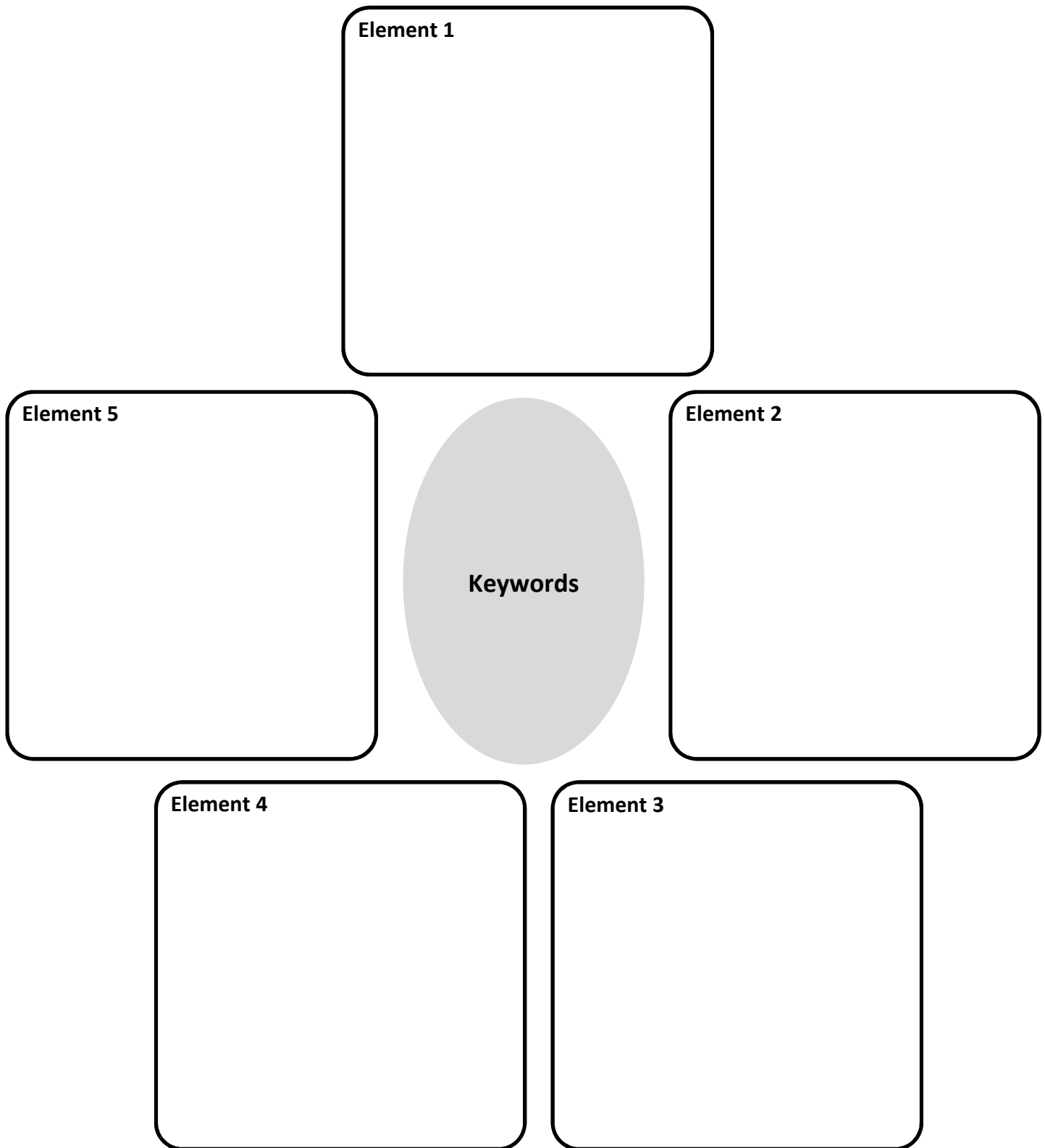
Resource Guide



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Domain I...More Evidences



Processing My Learning – Domain I



New ideas, concepts or facts I am discovering about this domain.



Strengths I see that I have in this area.

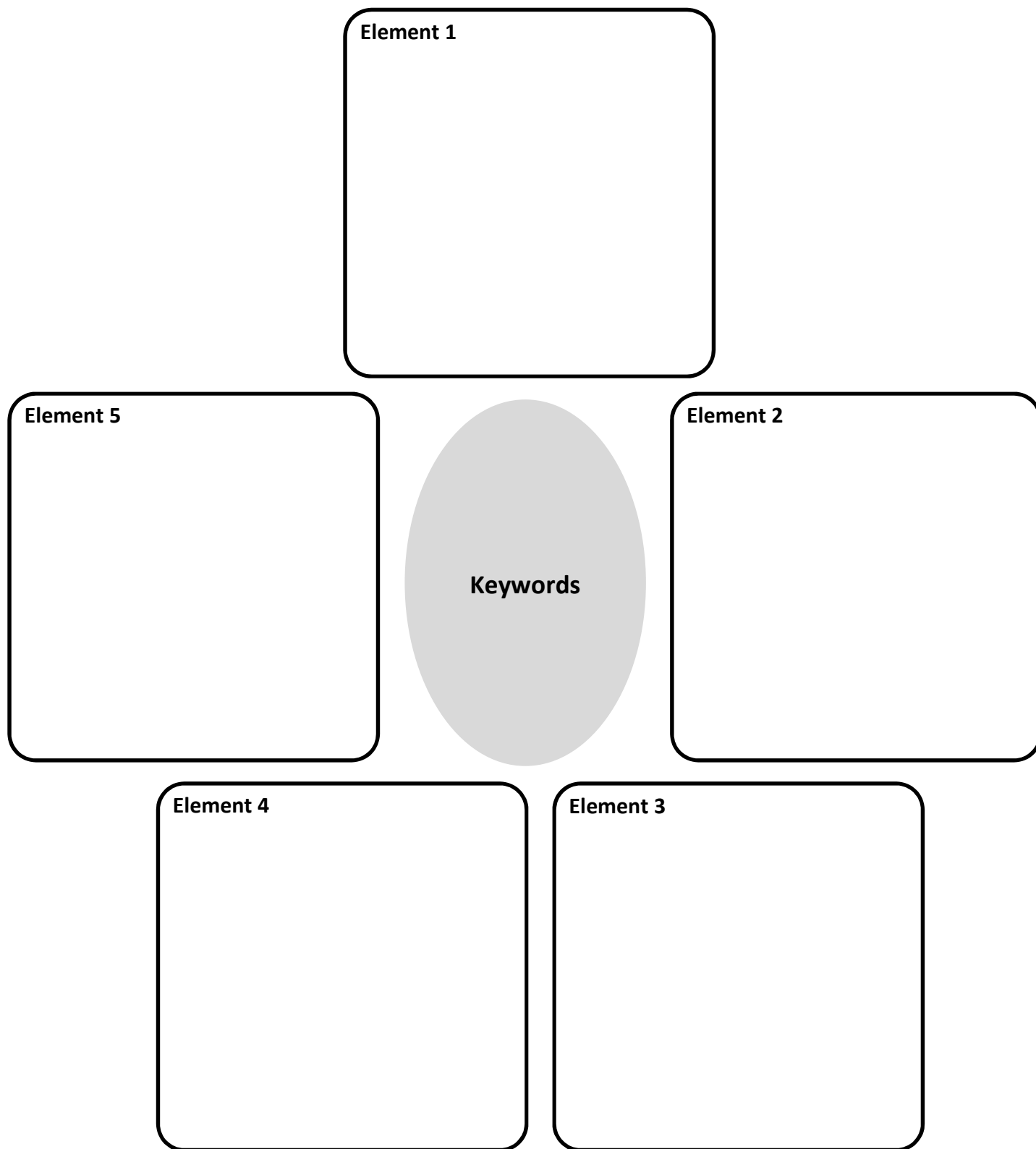


Specific action step I will take in this area.

(SMART—specific, measurable, achievable, relevant (realistic), and time-oriented)

Include what specific documentation you will gather to support this achievement.

Domain II...More Evidences



Processing My Learning – Domain II



New ideas, concepts or facts I am discovering about this domain.



Strengths I see that I have in this area.



Specific action step I will take in this area.

(SMART—specific, measurable, achievable, relevant (realistic), and time-oriented)

Include what specific documentation you will gather to support this achievement.

Domain III...More Evidences

Element 1

Element 2

Keywords

Element 3

Processing My Learning – Domain III



New ideas, concepts or facts I am discovering about this domain.

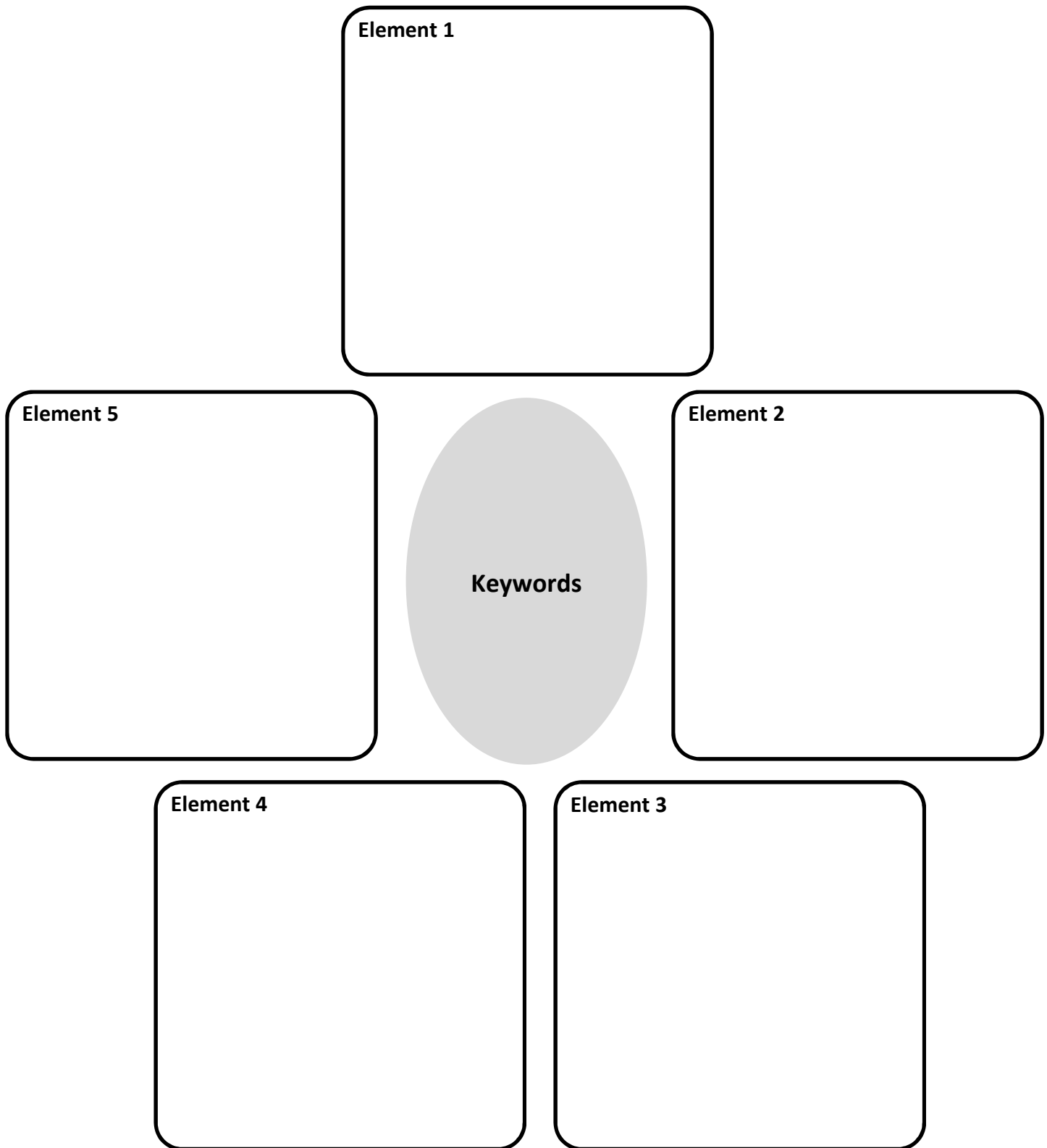


Strengths I see that I have in this area.



Specific action step I will take in this area.
(SMART—specific, measurable, achievable, relevant (realistic), and time-oriented)
Include what specific documentation you will gather to support this achievement.

Domain IV...More Evidences



Processing My Learning – Domain IV

3

New ideas, concepts or facts I am discovering about this domain.

2

Strengths I see that I have in this area.

1

Specific action step I will take in this area.

(SMART—specific, measurable, achievable, relevant (realistic), and time-oriented)

Include what specific documentation you will gather to support this achievement.

Domain V...More Evidences

Element 1

Element 6

Element 2

Keywords

Element 5

Element 3

Element 4

Processing My Learning – Domain V



New ideas, concepts or facts I am discovering about this domain.



Strengths I see that I have in this area.

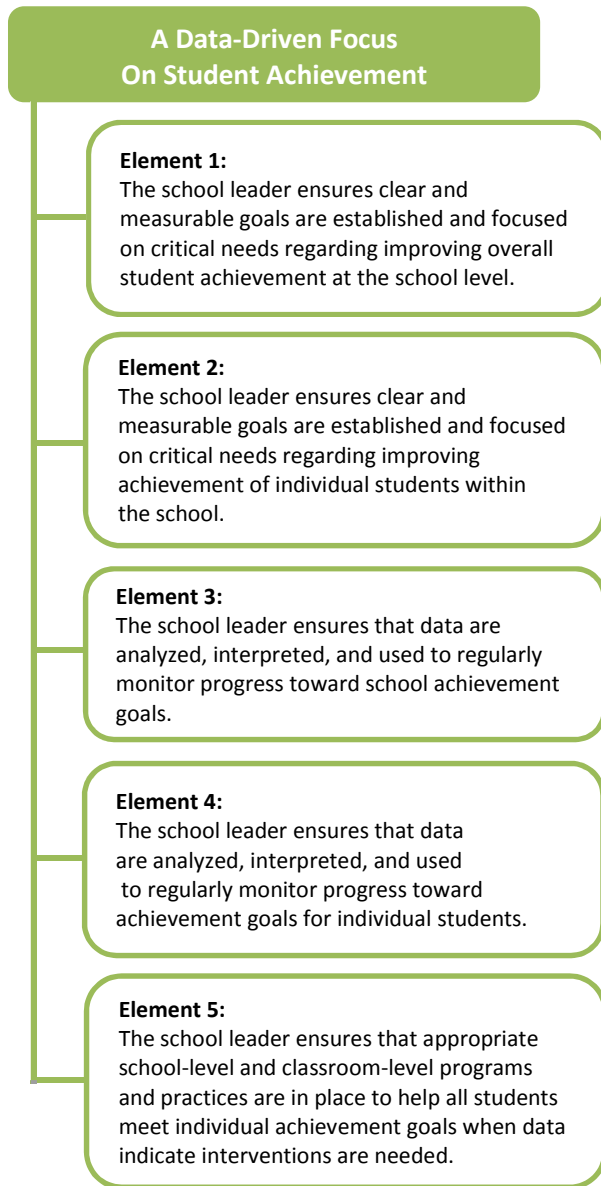


Specific action step I will take in this area.

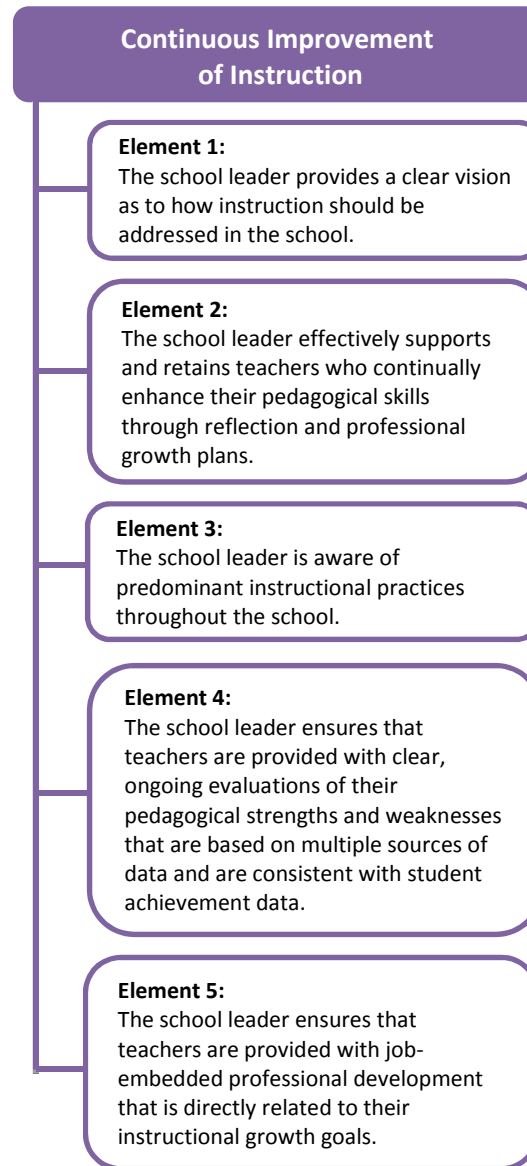
(SMART—specific, measurable, achievable, relevant (realistic), and time-oriented)

Include what specific documentation you will gather to support this achievement.

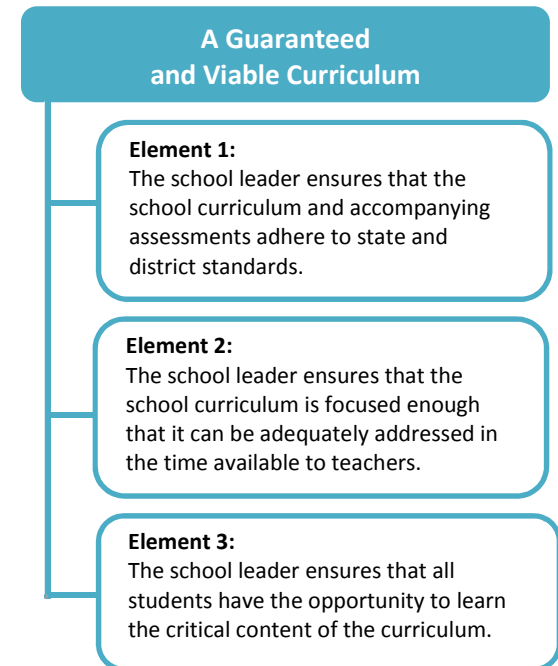
Domain 1



Domain 2



Domain 3



Domain 4

Cooperation and Collaboration

Element 1:

The school leader ensures that teachers have opportunities to observe and discuss effective teaching.

Element 2:

The school leader ensures that teachers have formal roles in the decision-making process regarding school initiatives.

Element 3:

The school leader ensures that teacher teams and collaborative groups regularly interact to address common issues regarding curriculum, assessment, instruction, and the achievement of all students.

Element 4:

The school leader ensures that teachers and staff have formal ways to provide input regarding the optimal functioning of the school and delegates responsibilities appropriately.

Element 5:

The school leader ensures that students, parents, and community have formal ways to provide input regarding the optimal functioning of the school.

Domain 5

School Climate

Element 1:

The school administrator is recognized as the leader of the school who continually improves his or her professional practice.

Element 2:

The school leader has the trust of the faculty and staff that his or her actions are guided by what is best for all student populations.

Element 3:

The school leader ensures that faculty and staff perceive the school environment as safe and orderly.

Element 4:

The school leader ensures that students, parents, and the community perceive the school environment as safe and orderly.

Element 5:

The school leader manages the fiscal, operational, and technological resources of the school in a way that focuses on effective instruction and the achievement of all students.

Element 6:

The school leader acknowledges the success of the whole school, as well as individuals within the school.

Domain I: A Data-Driven Focus on Student Achievement

I(1): The school leader ensures clear and measurable goals are established and focused on critical needs regarding improving overall student achievement at the school level.

Scale Value	Description
Innovating (4)	The school leader ensures adjustments are made or new methods are utilized so that all stakeholders sufficiently understand the goals.
Applying (3)	The school leader ensures clear, measurable goals with specific timelines focused on critical needs regarding improving student achievement are established at the school level AND regularly monitors that everyone has understanding of the goals.
Developing (2)	The school leader ensures clear, measurable goals with specific timelines focused on critical needs regarding improving student achievement are established at the school level.
Beginning (1)	The school leader attempts to ensure clear, measurable goals with specific timelines focused on critical needs regarding improving student achievement are established at the school level but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure clear, measurable goals with specific timelines focused on critical needs regarding improving student achievement are established at the school level.

Sample Evidences for Element 1 of Domain I
<ul style="list-style-type: none"> • Written goals are established as a percentage of students who will score at a proficient or higher level on state assessments or benchmark assessments • School-wide achievement goals are posted and discussed regularly at faculty and staff gatherings • Written goals are established for eliminating the achievement gap for all students • Written goals address the most critical and severe achievement deficiencies • Written timelines contain specific benchmarks for each goal including individual(s) responsible for the goal • Scales are in place to chart student and school progress toward meeting the standards • When asked, faculty and staff can explain how goals eliminate differences in achievement for students of differing ethnicities • When asked, faculty and staff can explain how goals eliminate differences in achievement for students at different socioeconomic levels, English language learners, and students with disabilities • When asked, faculty and staff can describe the school-wide achievement goals • When asked, faculty and staff can identify the school's most critical needs goals

I(2): The school leader ensures clear and measurable goals are established and focused on critical needs regarding improving achievement of individual students within the school.

Scale Value	Description
Innovating (4)	The school leader ensures adjustments are made or new methods are utilized so that all faculty and students sufficiently understand the goals.
Applying (3)	The school leader ensures each student has written achievement goals that are clear, measurable, and focused on appropriate needs AND regularly monitors that teachers and students have understanding of individual student goals.
Developing (2)	The school leader ensures each student has written achievement goals that are clear, measurable, and focused on appropriate needs.
Beginning (1)	The school leader attempts to ensure that written achievement goals that are clear, measurable, and focused are established for each student but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that written achievement goals that are clear, measurable, and focused are established for each student.

Sample Evidences for Element 2 of Domain I
<ul style="list-style-type: none"> • Written goals are established for each student in terms of his/her performance on state/district assessments, benchmark assessments, or common assessments • Written goals accompanied by proficiency scales are established for each student in terms of his/her knowledge gain • Students keep data notebooks regarding their individual goals • Student-led conferences focus on the individual student's goals • Parent-teacher conferences focus on the individual student's goals • When asked, teachers can explain the learning goals of their students • When asked, students perceive that their individual goals are academically challenging • When asked, students are aware of their status on the achievement goals specific to them • When asked, parents are aware of their child's achievement goals

I(3): The school leader ensures that data are analyzed, interpreted, and used to regularly monitor progress toward school achievement goals.

Scale Value	Description
Innovating (4)	The school leader ensures that data are analyzed in a variety of ways to provide the most useful information and refines achievement goals or the tracking process as achievement data accrue.
Applying (3)	The school leader ensures that data are available for tracking overall student achievement AND monitors the extent to which student data are used to track progress toward goal.
Developing (2)	The school leader ensures that data are available for tracking overall student achievement.
Beginning (1)	The school leader attempts to ensure that data are available for tracking overall student achievement but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that data are available for tracking overall student achievement.

Sample Evidences for Element 3 of Domain I
<ul style="list-style-type: none"> ● Reports, graphs, and charts are available for overall student achievement ● Student achievement is examined from the perspective of value-added results ● Results from multiple types of assessments are regularly reported and used (e.g., benchmark, common assessments) ● Reports, graphs, and charts are regularly updated to track growth in student achievement ● Achievement data for student subgroups within the school are routinely analyzed ● School leadership teams regularly analyze school growth data ● Data briefings are conducted at faculty meetings ● When asked, faculty and staff can describe the different types of reports available to them ● When asked, faculty and staff can explain how data are used to track growth in student achievement

I(4): The school leader ensures that data are analyzed, interpreted, and used to regularly monitor progress toward achievement goals for individual students.

Scale Value	Description
Innovating (4)	The school leader ensures that data are analyzed in a variety of ways to provide the most useful information and refines individual achievement goals or the tracking process as achievement data accrue.
Applying (3)	The school leader ensures that data are available for individual student achievement AND monitors the extent to which data are used to track progress toward individual student goals.
Developing (2)	The school leader ensures that data are available for individual student achievement.
Beginning (1)	The school leader attempts to ensure that data are available for individual student achievement but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that data are available for individual student achievement.

Sample Evidences for Element 4 of Domain I
<ul style="list-style-type: none"> • Reports, charts, and graphs are available for individual students depicting their status and growth • Individual student achievement is examined from the perspective of value-added results • Individual student results from multiple types of assessments are regularly reported and used (e.g., benchmark, common assessments) • Individual student reports, graphs, and charts are regularly updated to track growth in student achievement • Teachers regularly analyze school growth data for individual students • School leadership teams regularly analyze individual student performance • When asked, individual students and their parents can describe the student’s achievement status and growth • When asked, faculty can describe the different types of individual student reports available to them • When asked, faculty and staff can analyze data of their individual students, including all subgroups

I(5): The school leader ensures that appropriate school-level and classroom-level programs and practices are in place to help all students meet individual achievement goals when data indicate interventions are needed.

Scale Value	Description
Innovating (4)	The school leader continually examines and expands the options for individual students to make adequate progress.
Applying (3)	The school leader ensures that programs and practices are in place for individual students who are not making adequate progress AND monitors whether interventions are helping students meet their achievement goals.
Developing (2)	The school leader ensures that programs and practices are in place for individual students who are not making adequate progress.
Beginning (1)	The school leader attempts to ensure that programs and practices are in place for individual students who are not making adequate progress but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that programs and practices are in place for individual students who are not making adequate progress.

Sample Evidences for Element 5 of Domain I
<ul style="list-style-type: none"> • Extended school day, week, or year programs are in place • Tutorial programs are in place (during the school day and/or after school) • Individual student completion of programs designed to enhance their academic achievement is monitored (e.g., gifted and talented, advanced placement, STEM, etc.) • Response to intervention measures is in place • Enrichment programs are in place • Data are collected and available to monitor student progress and achievement as a result of enrollment in intervention or enrichment programs • When asked, teachers can explain how interventions in place help individual students met their goals • When asked, student and/or parents can identify interventions in place to meet the student’s goals • When asked, students report their school has programs in place to help them meet their achievement goals

Domain II: Continuous Improvement of Instruction

II(1): The school leader provides a clear vision as to how instruction should be addressed in the school.

Scale Value	Description
Innovating (4)	The school leader continually examines and makes adjustments so that all faculty and staff understand the nuances of the instructional model and integrates new instructional initiatives into the school instructional model.
Applying (3)	The school leader ensures that a school-wide language or model of instruction is in place AND monitors the extent to which the faculty and staff understand the instructional model.
Developing (2)	The school leader ensures that a school-wide language or model of instruction is in place.
Beginning (1)	The school leader attempts to ensure that a school-wide language or model of instruction is in place but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that a school-wide language or model of instruction is in place.

Sample Evidences for Element 1 of Domain II
<ul style="list-style-type: none"> • A written document articulating the school-wide model of instruction is in place • The school-wide language of instruction is used regularly by faculty in their professional learning communities and faculty and/or department meetings • Professional development opportunities are provided for new teachers regarding the school-wide model of instruction • Professional development opportunities are provided for all teachers regarding the school-wide model of instruction • New initiatives are prioritized and limited in number to support the instructional model • The school-wide language of instruction is used regularly by faculty in their informal conversations • When asked, teachers can describe the major components of the school-wide model of instruction • When asked, teachers can explain how strategies in the instructional framework promote learning for the school’s diverse population

II(2): The school leader effectively supports and retains teachers who continually enhance their pedagogical skills through reflection and professional growth plans.

Scale Value	Description
Innovating (4)	The school leader regularly intervenes with and supports teachers who are not meeting their growth goals or adequately enhancing the achievement of their students.
Applying (3)	The school leader ensures that teachers establish growth goals regarding their pedagogical skills and track their individual progress AND monitors the extent to which teachers achieve their growth goals.
Developing (2)	The school leader ensures that teachers establish growth goals regarding their pedagogical skills and track their individual progress.
Beginning (1)	The school leader attempts to ensure that teachers establish growth goals regarding their pedagogical skills and track their individual progress but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that teachers establish growth goals regarding their pedagogical skills and track their individual progress.

Sample Evidences for Element 2 of Domain II
<ul style="list-style-type: none"> • Individual teachers have written pedagogical growth goals • Individual teachers keep track of their progress on their pedagogical growth goals • Evaluation results, growth plans, and interventions for struggling teachers are available • Meetings are regularly scheduled with teachers regarding their growth goals and tracking of their progress • A system is in place to effectively evaluate and revise the school’s new teacher induction program • The school leader has demonstrated a track record of hiring effective teachers • The school leader has a track record of retaining effective teachers • When asked, teachers can describe their progress on their pedagogical growth goals • When asked, teachers can share documented examples of how reflection has improved their instructional practice

II(3): The school leader is aware of predominant instructional practices throughout the school.

Scale Value	Description
Innovating (4)	The school leader regularly intervenes to ensure that ineffective instructional practices are corrected and effective instructional practices are proliferating.
Applying (3)	The school leader ensures that information about predominant instructional strategies in the school is collected, regularly interacts with teachers about the effectiveness of these strategies, AND monitors the extent to which the information is used to identify effective and ineffective practices.
Developing (2)	The school leader ensures that information about predominant instructional strategies in the school is collected and regularly interacts with teachers about the effectiveness of these strategies.
Beginning (1)	The school leader attempts to ensure that information about predominant instructional strategies in the school is collected and regularly interact with teachers about the effectiveness of these strategies but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that information about predominant instructional strategies in the school is collected.

Sample Evidences for Element 3 of Domain II
<ul style="list-style-type: none"> • Walk-through or other informal observation data are aggregated in such a way as to disclose predominant instructional practices in the school • Forthright feedback is provided to teachers regarding their instructional practices • Systems are in place to monitor the effect of the predominant instructional practices for all subgroups in the school • Data are available to document the predominant instructional practices in the school • The school leader can describe effective practices and problems of practice • When asked, teachers can describe the predominant instructional practices used in the school

II(4): The school leader ensures that teachers are provided with clear, ongoing evaluations of their pedagogical strengths and weaknesses that are based on multiple sources of data and are consistent with student achievement data.

Scale Value	Description
Innovating (4)	The school leader ensures that teacher evaluation processes are updated regularly to ensure the results are consistent with student achievement data.
Applying (3)	The school leader ensures that specific evaluation data are collected on each teacher regarding his/her pedagogical strengths and weaknesses and that these data are gathered from multiple sources AND monitors the extent to which teacher evaluations are consistent with student achievement data.
Developing (2)	The school leader ensures that specific evaluation data are collected on each teacher regarding his/her pedagogical strengths and weaknesses and that these data are gathered from multiple sources.
Beginning (1)	The school leader attempts to ensure that specific evaluation data are collected on each teacher regarding his/her pedagogical strengths and weaknesses and that these data are gathered from multiple sources, but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that specific evaluation data are collected on each teacher regarding his/her pedagogical strengths and weaknesses and that these data are gathered from multiple sources.

Sample Evidences for Element 4 of Domain II
<ul style="list-style-type: none"> • Highly specific scales are in place to provide teachers accurate feedback on their pedagogical strengths and weaknesses • Teacher feedback and evaluation data are based on multiple sources of information including but not limited to: direct observation, teacher self-report, analysis of teacher performance as captured on video, student reports on teacher effectiveness, and peer feedback to teachers • Teacher evaluation data are regularly used as the subject of conversation between school leaders and teachers • Data show the school leader provides frequent observations and meaningful feedback to teachers • Ongoing data are available to support that teacher evaluations are consistent with student achievement data • When asked, teachers can describe their instructional strategies that have the strongest and weakest relationships to student achievement

II(5): The school leader ensures that teachers are provided with job-embedded professional development that is directly related to their instructional growth goals.

Scale Value	Description
Innovating (4)	The school leader continually re-evaluates the professional development program to ensure that it remains job-embedded and focused on instructional growth goals and intervenes with teachers who are not making sufficient progress toward achieving growth goals.
Applying (3)	The school leader ensures that job-embedded professional development that is directly related to their instructional growth goals is provided to teachers AND monitors the extent to which teachers improve their instructional practices.
Developing (2)	The school leader ensures that job-embedded professional development that is directly related to their instructional growth goals is provided to teachers.
Beginning (1)	The school leader attempts to ensure that job-embedded professional development that is directly related to their instructional growth goals is provided to teachers but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that job-embedded professional development that is directly related to their instructional growth goals is provided to teachers.

Sample Evidences for Element 5 of Domain II
<ul style="list-style-type: none"> • Online professional development courses and resources are available to teachers regarding their instructional growth goals • The school leader tracks teacher participation in professional development activities • Teacher-led professional development is available to teachers regarding their instructional growth goals • Instructional coaching is available to teachers regarding their instructional growth goals • Data are collected linking the effectiveness of professional development to the improvement of teacher practices • Data are available supporting deliberate practice in improving teacher performance • When asked, teachers can describe how the professional development supports their attainment of instructional growth goals

Domain III: A Guaranteed and Viable Curriculum

III(1): The school leader ensures that the school curriculum and accompanying assessments adhere to state and district standards.

Scale Value	Description
Innovating (4)	The school leader ensures that the assessment and reporting system focuses on state and district standards and intervenes with teachers who do not follow state and district standards.
Applying (3)	The school leader ensures that both the written curriculum and accompanying assessments adhere to state and district standards AND monitors the extent to which the curriculum is delivered and the assessments measure the curriculum.
Developing (2)	The school leader ensures that both the written curriculum and accompanying assessments adhere to state and district standards.
Beginning (1)	The school leader attempts to ensure that both the written curriculum and accompanying assessments adhere to state and district standards but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that both the written curriculum and accompanying assessments adhere to state and district standards.

Sample Evidences for Element 1 of Domain III
<ul style="list-style-type: none"> • Curriculum documents are in place that correlate the written curriculum to state and district standards • Rubrics or proficiency scales are in place that clearly delineate student levels of performance on essential elements of the state and district standards • Information is available correlating what is taught in the classroom (i.e., the taught curriculum) and the written curriculum • Information is available examining the extent to which assessments accurately measure the written and taught curriculums • School teams regularly analyze the relationship between the written curriculum, taught curriculum, and assessments • Evidence is available demonstrating the assessments are accurately measuring the state and district standards • When asked, teachers can describe the essential content and standards for their subject area(s) or grade level(s) • When asked, teachers demonstrate understanding of how the curriculum and assessments are aligned

III(2): The school leader ensures that the school curriculum is focused enough that it can be adequately addressed in the time available to teachers.

Scale Value	Description
Innovating (4)	The school leader ensures that essential elements of the curriculum are regularly examined and revised with an eye toward making instruction more focused and efficient.
Applying (3)	The school leader ensures that the written curriculum has been unpacked in such a manner that essential elements have been identified AND monitors the extent to which the essential elements are few enough to allow adequate time for students to learn them.
Developing (2)	The school leader ensures that the written curriculum has been unpacked in such a manner that essential elements have been identified.
Beginning (1)	The school leader attempts to ensure that the written curriculum has been unpacked in such a manner that essential elements have been identified but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that the written curriculum has been unpacked in such a manner that essential elements have been identified.

Sample Evidences for Element 2 of Domain III
<ul style="list-style-type: none"> • A written list of essential elements is in place • A curriculum audit has been conducted that delineates how much time it would take to adequately address the essential elements • Teams regularly meet to discuss the progression and viability of documents that articulate essential content and timing of delivery (e.g., pacing guides, curriculum maps) • Time available for specific classes and courses meets the state or district specifications for those classes and courses • Data are available to show that students are ready to be contributing members of society and participate in a global community • Data are available to show that students are college and career ready • A plan is in place to monitor that the curriculum is taught in the time available to teachers • When asked, teachers can describe which elements are essential and can be taught in the scheduled time • When asked, students report they have time to learn the essential curriculum

III(3): The school leader ensures that all students have the opportunity to learn the critical content of the curriculum.

Scale Value	Description
Innovating (4)	The school leader intervenes with teachers whose students do not have adequate access to essential elements and instructional strategies that most strongly increase their chances of learning the essential elements.
Applying (3)	The school leader ensures that all students have access to the courses and classes that directly address the essential elements of the curriculum AND monitors the extent to which those courses and classes utilize instructional strategies that most strongly increase their chances of learning the essential elements.
Developing (2)	The school leader ensures that all students have access to the courses and classes that directly address the essential elements of the curriculum.
Beginning (1)	The school leader attempts to ensure that all students have access to the courses and classes that directly address the essential elements of the curriculum but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that all students have access to the courses and classes that directly address the essential elements of the curriculum.

Sample Evidences for Element 3 of Domain III
<ul style="list-style-type: none"> • Tracking systems are in place that examine each student’s access to the essential elements of the curriculum • Parents are aware of their child’s current access to the essential elements of the curriculum • All students have access to advanced placement or other rigorous courses • All students have a prescribed program of study that documents access to courses • Data are available to show teachers have completed appropriate content area training in their subject area courses • Data are available to verify student achievement in critical content and standards • When asked, teachers can describe the content strategies that result in the highest student learning for specific courses and topics • When asked, students report they have the opportunity to learn the critical content of the curriculum

Domain IV: Cooperation and Collaboration

IV(1): The school leader ensures that teachers have opportunities to observe and discuss effective teaching.

Scale Value	Description
Innovating (4)	The school leader intervenes and supports teachers who do not actively participate in opportunities to interact regarding effective instructional practices.
Applying (3)	The school leader ensures that teachers have regular opportunities to interact regarding effective instructional practices and observe specific examples of effective teaching virtually or in person AND monitors the extent to which teachers who actively participate in these opportunities improve their pedagogy.
Developing (2)	The school leader ensures that teachers have regular opportunities to interact regarding effective instructional practices and observe specific examples of effective teaching virtually or in person.
Beginning (1)	The school leader attempts to ensure that teachers have regular opportunities to interact regarding effective instructional practices and observe specific examples of effective teaching virtually or in person but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that teachers have regular opportunities to interact regarding effective instructional practices and observe specific examples of effective teaching virtually or in person.

Sample Evidences for Element 1 of Domain IV
<ul style="list-style-type: none"> • Teachers have opportunities to engage in instructional rounds • Teachers have opportunities to view and discuss video-based examples of exemplary teaching • Teachers have regular times to meet and discuss effective instructional practices (e.g., lesson study, professional learning communities) • Teachers have opportunities to interact about effective teaching via technology • Instructional practices are regularly discussed at faculty and department meetings • Video segments of instructional practices are regularly viewed and discussed at faculty and department meetings • Procedures are in place for scheduling teachers to observe and discuss effective instructional practices • Data are available to document that teachers who participate in observational rounds improve their pedagogy • When asked, teachers report their participation in observing other teachers results in individual self-reflection and pedagogical growth

IV(2): The school leader ensures that teachers have formal roles in the decision-making process regarding school initiatives.

Scale Value	Description
Innovating (4)	The school leader continually seeks new venues for teacher input regarding important decisions.
Applying (3)	For specific types of decisions, the school leader ensures that formal processes are in place to collect data from all teachers regarding their preferences AND monitors the extent to which those data are used to make decisions and the transparency of those decisions.
Developing (2)	For specific types of decisions, the school leader ensures that formal processes are in place to collect data from all teachers regarding their preferences.
Beginning (1)	The school leader attempts to ensure that formal processes are in place to collect data from all teachers regarding their preferences on specific decisions but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that formal processes are in place to collect data from all teachers regarding their preferences on specific decisions.

Sample Evidences for Element 2 of Domain IV
<ul style="list-style-type: none"> • Teachers are advised of the specific types of decisions in which they will have direct input • Data-gathering techniques are in place to collect information from teachers • Notes and reports are in place that describe how teacher input was used when making specific decisions • Electronic tools are utilized to collect and report teacher opinions regarding specific decisions (e.g., online surveys) • Groups of teachers are selected and utilized to provide input regarding specific decisions • Teacher leaders are enabled to proactively initiate, plan, implement, and monitor projects • The school leadership team has critical roles in facilitating school initiatives • Data are available to show input is used by the school leader • When asked, teachers report they feel their input is valued and used by the school leader

IV(3): The school leader ensures that teacher teams and collaborative groups regularly interact to address common issues regarding curriculum, assessment, instruction, and the achievement of all students.

Scale Value	Description
Innovating (4)	The school leader ensures that group goals relative to curriculum, assessment, and instruction are regularly revised to reflect the changes in student achievement data and intervenes and supports teacher teams whose goals do not adequately address the achievement of all students.
Applying (3)	The school leader ensures that formal teams or collaborative groups of teachers and other relevant staff meet regularly and have specific goals relative to curriculum, assessment, and instruction AND monitors the extent to which these goals are designed to enhance the achievement of all students.
Developing (2)	The school leader ensures that formal teams or collaborative groups of teachers and other relevant staff meet regularly and have specific goals relative to curriculum, assessment, and instruction.
Beginning (1)	The school leader attempts to ensure that formal teams or collaborative groups of teachers and other relevant staff meet regularly and have specific goals relative to curriculum, assessment, and instruction but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that formal teams or collaborative groups of teachers and other relevant staff meet regularly and have specific goals relative to curriculum, assessment, and instruction.

Sample Evidences for Element 3 of Domain IV
<ul style="list-style-type: none"> • Professional learning communities (PLCs) are in place and meet regularly • PLCs have written goals • The school leader regularly examines the PLC’s progress toward goals • Common assessments are created by PLCs • Student achievement and growth are analyzed by PLCs • Data teams are in place and have written goals • The progress of each data team toward reaching its goals is regularly examined • To maintain a focus on student achievement, the school leader collects and reviews minutes, notes, and goals from meetings • When asked, teachers can explain how being a member of a PLC has helped them grow their pedagogy • When asked, teachers can explain how PLCs analyze data to identify appropriate instructional practices

IV(4): The school leader ensures that teachers and staff have formal ways to provide input regarding the optimal functioning of the school and delegates responsibilities appropriately.

Scale Value	Description
Innovating (4)	The school leader intervenes and provides support when delegation of authority and teacher input is not working to optimize the function of the school.
Applying (3)	The school leader ensures that input is regularly collected from teachers and staff, appropriately delegates responsibilities, AND monitors the extent to which the inputs and delegations are contributing to the optimal functioning of the school.
Developing (2)	The school leader ensures that input is regularly collected from teachers and staff and appropriately delegates responsibilities.
Beginning (1)	The school leader attempts to ensure that input is regularly collected from teachers and staff and appropriately delegate responsibilities but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that input is regularly collected from teachers and staff and does not appropriately delegate responsibilities.

Sample Evidences for Element 4 of Domain IV
<ul style="list-style-type: none"> • Data collection systems are in place to collect opinion data from teachers and staff regarding the optimal functioning of the school • Data are archived and reports regularly generated regarding these data • The manner in which data are used is made transparent • The school improvement team provides input to the leader regarding the school improvement plan • Appropriate faculty and staff are identified and mentored for succession planning and provided appropriate growth opportunities • Faculty and staff are assisted with career planning and continuing educational opportunities • Teacher leaders and other faculty are empowered to share in the leadership of the school • Potential leaders are identified and guided in career development • The school leader can cite examples of where teacher input has resulted in effective change at the school • The school leader demonstrates ongoing mentoring of teacher leaders • When asked, teachers explain formal ways they have to give input regarding optimal functioning of the school • When asked, teachers can identify examples of when their input has resulted in effective change at the school

IV(5): The school leader ensures that students, parents, and community have formal ways to provide input regarding the optimal functioning of the school.

Scale Value	Description
Innovating (4)	The school leader intervenes and provides support when students, parents, and community input is not working to optimize the function of the school.
Applying (3)	The school leader ensures that input is regularly collected from students, parents, and community AND monitors the extent to which the inputs are contributing to the optimal functioning of the school.
Developing (2)	The school leader ensures that input is regularly collected from students, parents, and community.
Beginning (1)	The school leader attempts to ensure that input is regularly collected from students, parents, and community but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that input is regularly collected from students, parents, and community.

Evidences for Element 5 of Domain IV
<ul style="list-style-type: none"> • Data collection systems are in place to collect opinion data from students, parents, and community regarding the optimal functioning of the school • Data are archived and reports regularly generated regarding these data • The manner in which these data are used is made transparent • Data are available to show that input from the school’s diverse population is valued and used • An interactive website is provided for students, parents, and community to provide input • Appropriate social networking technologies (e.g., Twitter, Facebook) is utilized to involve students, parents, and community • Focus group meetings with students and parents are routinely scheduled • The school leader hosts or speaks at community/business luncheons • The school leader can explain how the use of input from the school community has resulted in improved functioning of the school • The school leader can demonstrate how data gathered from subpopulations at the school are incorporated in school planning • When asked, students, parents, and community members report their input is valued and used by the school leader to better the functioning of the school

Domain V: School Climate

V(1): The school leader is recognized as the leader of the school who continually improves his or her professional practice.

Scale Value	Description
Innovating (4)	The school leader actively seeks expertise/mentors for validation and feedback to confirm or improve leadership skills.
Applying (3)	The school leader demonstrates leadership skills and continually engages in activities to improve his/her professional practices AND monitors the extent to which these activities enhance personal leadership skills and the staff's confidence about his/her ability to lead.
Developing (2)	The school leader demonstrates leadership skills and continually engages in activities to improve his/her professional practices.
Beginning (1)	The school leader attempts to demonstrate leadership skills and engage in activities to improve his/her professional practices but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to demonstrate leadership skills and does not engage in activities to improve his/her professional practices.

Sample Evidences for Element 1 of Domain V
<ul style="list-style-type: none"> • A written annual growth plan is in place to address how the school leader will address strengths and weaknesses • Professional development activities consistent with the leader's growth plan have been identified • Evidence of leadership initiatives is available • Adherence to district and state policies and procedures is evident • The school leader has demonstrated the ability to be a problem solver • The school leader has identified mentors and regularly interacts with them • When asked, faculty and staff identify the school administrator as the leader of the school • When asked, faculty and staff describe the school leader as uncompromising in regard to raising student achievement • When asked, faculty and staff describe the school leader as effectively communicating those non-negotiable factors that have an impact on student achievement • When asked, faculty and staff generally agree as to the vision provided by the school leader

V(2): The school leader has the trust of the faculty and staff that his/her actions are guided by what is best for all student populations.

Scale Value	Description
Innovating (4)	The school leader actively seeks expertise/mentors for validation and feedback to confirm or improve how he/she performs or is perceived.
Applying (3)	The school leader performs with integrity and in the best interest of all students AND monitors the extent to which faculty and staff perceive him/her as an individual who will follow through with initiatives and whose actions are guided by the desire to help all students learn.
Developing (2)	The school leader performs with integrity and in the best interest of all students.
Beginning (1)	The school leader attempts to perform with integrity and in the best interest of all students but does so sporadically or inconsistently.
Not Using (0)	The school leader does not attempt to perform with integrity and in the best interest of all students.

Sample Evidences for Element 2 of Domain V
<ul style="list-style-type: none"> • The school leader is recognized by the school community as one who is willing to “take on tough issues” • The school leader acknowledges when school goals have not been met or initiatives have failed and revises the plan for success • When asked, faculty and staff describe the school leader as an individual whose actions are guided by a desire to help all students learn • When asked, faculty and staff describe the school leader as an individual who will follow through with his/her initiatives • When asked, faculty and staff describe the school leader as one whose actions support his/her talk and expectations • When asked, faculty and staff describe the school leader as one who speaks with candor and “takes on tough issues”

V(3): The school leader ensures that faculty and staff perceive the school environment as safe and orderly.

Scale Value	Description
Innovating (4)	The school leader ensures that rules and procedures are reviewed and updated as necessary to ensure a safe and orderly school environment and the perception of such by school faculty and staff.
Applying (3)	The school leader ensures that well-defined routines and procedures that lead to safe and orderly conduct are in place AND monitors the extent to which faculty and staff share the perception that the school environment is safe and orderly.
Developing (2)	The school leader ensures that well-defined routines and procedures that lead to orderly conduct are in place.
Beginning (1)	The school leader attempts to ensure that well-defined routines and procedures that lead to orderly conduct are in place but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that well-defined routines and procedures that lead to safe and orderly conduct are in place.

Sample Evidences for Element 3 of Domain V
<ul style="list-style-type: none"> • Clear and specific rules and procedures are in place for the running of the school • Faculty and staff are provided the means to communicate about the safety of the school • Faculty and staff know emergency management procedures and how to implement them for specific incidents • Evidence of practicing emergency management procedures for specific incidents is available • Evidence of updates to the emergency management plans, and communication of those plans, to the faculty and staff is available • When asked, faculty and staff describe the school as a safe and orderly place • When asked, the faculty and staff describe the school leader as highly visible and accessible • When asked, faculty and staff describe the school as a place focused on learning

V(4): The school leader ensures that students, parents, and community perceive the school environment as safe and orderly.

Scale Value	Description
Innovating (4)	The school leader ensures that rules and procedures are reviewed and updated as necessary to ensure a safe and orderly school environment and the perception of such by students, parents, and community.
Applying (3)	The school leader ensures that well-defined routines and procedures that lead to orderly conduct are in place AND monitors the extent to which students, parents, and community share the perception that the school environment is safe and orderly.
Developing (2)	The school leader ensures that well-defined routines and procedures that lead to orderly conduct are in place.
Beginning (1)	The school leader attempts to ensure that well-defined routines and procedures that lead to orderly conduct are in place but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to ensure that well-defined routines and procedures that lead to orderly conduct are in place.

Sample Evidences for Element 4 of Domain V
<ul style="list-style-type: none"> ● Clear and specific rules and procedures are in place for the running of the school ● Social media is utilized so that students may anonymously report potential incidents ● A system is in place for mass communicating to parents about issues regarding school safety (e.g., a call out system) ● Coordination with local law enforcement agencies regarding school safety issues is a routine event ● Parents and community are engaged to give input regarding issues of school safety ● When asked, parents and students describe the school as a safe place ● When asked, parents and students describe the school as an orderly place ● When asked, community members perceive the school as safe and orderly ● When asked, parents, students, and community members describe the school leader as highly visible and accessible

V(5): The school leader manages the fiscal, operational, and technological resources of the school in a way that focuses on effective instruction and the achievement of all students.

Scale Value	Description
Innovating (4)	The school leader actively seeks and procures extra resources to enhance instruction and the achievement of all students.
Applying (3)	The school leader manages the fiscal, operational, and technological resources necessary to support effective teaching AND monitors the extent to which the resources and efficiencies enhance instruction and the achievement of all students.
Developing (2)	The school leader manages the fiscal, operational, and technological resources necessary to support effective teaching.
Beginning (1)	The school leader attempts to manage the fiscal, operational, and technological resources necessary to support effective teaching but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to manage the fiscal, operational, and technological resources necessary to support effective teaching.

Sample Evidences for Element 5 of Domain V
<ul style="list-style-type: none"> ● Materials and resources for specific classes and courses meet the state or district specifications for those classes and courses ● Detailed budgets are developed, submitted, and implemented ● The school leader successfully accesses and leverages a variety of resources (e.g., grants and local, state, and federal funds) ● Data are available to show that resources and expenditures produce results (i.e., curriculum programs improve student learning) ● The school leader manages time effectively to maximize focus on instruction ● The school leader appropriately directs the use of technology to improve teaching and learning ● Adequate training is provided for the instructional technology teachers are expected to use ● When asked, faculty and staff report they have adequate materials to teach effectively ● When asked, faculty and staff report they have adequate time to teach effectively

V(6): The school leader acknowledges the success of the whole school, as well as individuals within the school.

Scale Value	Description
Innovating (4)	The school leader actively seeks a variety of methods for acknowledging individual and school-wide success that meets the unique needs of faculty and staff.
Applying (3)	The school leader, at the appropriate time, acknowledges and celebrates the accomplishments of the school as a whole and the accomplishments of individuals within the school AND monitors the extent to which people feel honored for their contributions.
Developing (2)	The school leader, at the appropriate time, acknowledges and celebrates the accomplishments of the school as a whole and the accomplishments of individuals within the school.
Beginning (1)	The school leader attempts to acknowledge and celebrate the accomplishments of the school as a whole and the accomplishments of individuals within the school but does not complete the task or does so partially.
Not Using (0)	The school leader does not attempt to acknowledge and celebrate the accomplishments of the school as a whole or the accomplishments of individuals within the school.

Sample Evidences for Element 6 of Domain V
<ul style="list-style-type: none"> • The accomplishments of individual teachers, teams of teachers, and the whole school are celebrated in a variety of ways (e.g., faculty celebrations, newsletters to parents, announcements, websites, social media) • The incremental successes of students and teachers is routinely recognized • The successes of the diverse school community are celebrated • When asked, faculty and staff report that accomplishments of the school and their individual accomplishments have been adequately acknowledged and celebrated • When asked, students, parents, and community report their accomplishments are adequately acknowledged and celebrated

<p>II(4): The school leader ensures that teachers are provided with clear, ongoing evaluations of their pedagogical strengths and weaknesses that are based on multiple sources of data and are consistent with student achievement data.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
<p>II(5): The school leader ensures that teachers are provided with job-embedded professional development that is directly related to their instructional growth goals.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
DOMAIN III: A GUARANTEED AND VIABLE CURRICULUM	
<p>III(1): The school leader ensures that the school curriculum and accompanying assessments adhere to state and district standards.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
<p>III(2): The school leader ensures that the school curriculum is focused enough that it can be adequately addressed in the time available to teachers.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
<p>III(3): The school leader ensures that all students have the opportunity to learn the critical content of the curriculum.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
DOMAIN IV: COMMUNICATION, COOPERATION AND COLLABORATION	
<p>IV(1): The school leader ensures that teachers have opportunities to observe and discuss effective teaching.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
<p>IV(2): The school leader ensures that teachers have formal roles in the decision-making process regarding school initiatives.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
<p>IV(3): The school leader ensures that teacher teams and collaborative groups regularly interact to address common issues regarding curriculum, assessment, instruction, and the achievement of all students.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
<p>IV(4): The school leader ensures that teachers and staff have formal ways to provide input regarding the optimal functioning of the school and delegates responsibilities appropriately.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
<p>IV(5): The school leader ensures that students, parents, and community have formal ways to provide input regarding the optimal functioning of the school.</p>	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	

DOMAIN V: SCHOOL CLIMATE	
V(1): The school leader is recognized as the leader of the school who continually improves his or her professional practice.	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
V(2): The school leader has the trust of the faculty and staff that his/her actions are guided by what is best for all student populations.	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
V(3): The school leader ensures that faculty and staff perceive the school environment as safe and orderly.	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
V(4): The school leader ensures that students, parents, and the community perceive the school environment as safe and orderly.	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
V(5): The school leader manages the fiscal, operational, and technological resources of the school in a way that focuses on effective instruction and the achievement of all students.	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	
V(6): The school leader acknowledges the success of the whole school, as well as individuals within the school.	<input type="checkbox"/> I <input type="checkbox"/> A <input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> NU <input type="checkbox"/> NA
Notes:	

 Leader's Signature

 Date

 Evaluator's Signature

 Date

Annual Evaluation Report for School Leader

School Leader: _____	Current Assignment: _____
District: _____	
School: _____	Years of Service: _____
Evaluator: _____	School Year: _____

This form is to serve as a permanent record of an evaluator's evaluation of a school leader's performance during a specific year based on specific criteria as it relates to the Marzano School Leadership Evaluation Model.

Directions: Examine all sources of evidence for each of the five domains in this form as it applies to the leader's performance score and deliberate practice performance. Refer to the scale requirements and indicate sources of evidence used to determine the evaluation of results in each section. Assign an overall evaluation status of the leader's performance, sign the form, and obtain the signature of the school leader.

Use the accompanying Excel worksheet to calculate the leader's practice score and deliberate practice scores, and ultimately the overall performance score.

1. Status Score

Directions: Use the accompanying spreadsheet to compute the leader’s overall status score. You will need to obtain data for each of the five domains in order to compute an overall leadership score.

Evaluator Comments:

<input type="checkbox"/> HIGHLY EFFECTIVE (4)	<input type="checkbox"/> EFFECTIVE (3)	<input type="checkbox"/> NEEDS IMPROVEMENT (2)	<input type="checkbox"/> UNSATISFACTORY (1)
>=3.5	<3.5 and >=2.5	<Score of 2.5 and >=1.5	<1.5

2. Deliberate Practice Score

The leader’s deliberate practice score reflects his/her progress against specific elements in the Five Domains of Marzano Leadership Evaluation Model.

Directions: Identify the leader’s target element(s) for improvement. Then use the accompanying spreadsheet to compute the leader’s overall deliberate practice score. You will need to obtain data for each of the five domains in order to compute an overall score.

Target Elements:	Sources of Evidence for Respective Element:
Element: _____	Sources: _____
Element: _____	Sources: _____
Element: _____	Sources: _____

Evaluator Comments:

<input type="checkbox"/> HIGHLY EFFECTIVE (4)	<input type="checkbox"/> EFFECTIVE (3)	<input type="checkbox"/> NEEDS IMPROVEMENT (2)	<input type="checkbox"/> UNSATISFACTORY (1)
AGL>3 or >= Level 4 on all targets	AGL>2 or >= Level 3 on all targets	AGL>2 or >= Level 2 on all targets	AGL= 0 or Level 1 or 0 on all targets

3. Final Score

The final Leadership Effectiveness score reflects the leader’s overall performance and includes the leadership practice score, deliberate practice score, and overall student growth score calculations. The approved final score components are weighted: leadership score 30%, deliberate practice score 20% and the overall student growth score is weighted 50% of the final score.

Directions: Use the accompanying spreadsheet to compute the leader’s overall score that includes both status and deliberate practice scores. Reference the Final Score number in the cell highlighted in **orange** in the spreadsheet.

Evaluator Comments:

<input type="checkbox"/> HIGHLY EFFECTIVE (4)	<input type="checkbox"/> EFFECTIVE (3)	<input type="checkbox"/> NEEDS IMPROVEMENT (2)	<input type="checkbox"/> UNSATISFACTORY (1)
Overall Final Score of 3.5 – 4.0	Overall Final Score of 2.5 – 3.4	Overall Final Score of 1.5 – 2.4	Overall Final Score of 1.0 – 1.4

4. Signatures

Evaluator: I certify that the before named school leader has been evaluated regarding his/her final leadership proficiency score.

Evaluator's Signature: _____ Date: _____

Evaluator Comments:

Teacher: I acknowledge the receipt of this Annual Evaluation Form.

Leader's Signature: _____ Date: _____

Leader's Comments:

Superintendent

Superintendent's Signature: _____ Date: _____

Superintendent Comments: