

| <b>Wenatchee High School Courses</b>   | <b>Earn the following credits at WVC</b>   |
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| Accounting I (1 semester, 1 high school credit)  | ACCT 102 Practical Accounting I<br>5 credits   |
| Introduction to Agriculture (1 semester, 1 high school credit)<br><i>or</i> Biology-Agriscience & Biology (online; 1 year; 1 high school credit)<br><i>or</i> Biology-Agriscience & Biology (face-to-face class; 1 semester, 1 high school credit) | AGRI 101 Intro to Agriculture<br>3 credits   |
| Intro to Mechanics & Fabrication I, II or III (each class is 1 year; 1 high school credit)   | AGRI 105 Agricultural Mechanics<br>3 credits   |
| Intro to Horticulture (1 year; 1 high school credit)   | AGRI 108 Intro to Horticulture<br>3 credits  |
| Computer Software Exploration (1 semester; 1 high school credit)<br><i>or</i> Computer Applications II (1 semester; 1 high school credit)  | BCT 105 Computer Applications<br>5 credits   |
| Entrepreneurship/Coffee stand (1 semester; 1 high school credit)   | BUS 245 Small Business Mgmt<br>5 credits   |
| Computer Science Principles (1 high school credit)   | CSC 101 Introduction to Programming<br>5 credits   |
| Web Design (1 high school credit)  | CSC 151 Web Design I<br>5 credits  |
| Computer Repair (1 high school credit)   | CTS 110 Computer Hardware<br>5 credits   |
| Computer Software (1 high school credit)   | CTS 115 Computer Software<br>5 credits   |
| Intro to Early Childhood Development (Articulation expired, pending renewal 2019-2019)   | ECED&105 Intro to Early Childhood Ed.<br>5 credits   |
| Intro to Drafting  | ENGR 102 Engineering Graphics and Design<br>4 credits  |
| Intro to AutoCAD I AND II  | ENGR 105 Computer-Aided Design<br>5 credits  |
| Forestry Science I (1 semester; 1 high school credit)<br><i>or</i> Environmental Natural Resources Science (1 semester; 1 high school credit)  | NATR 108 Exploring Natural Res. Mgt<br>3 credits   |
| Health Occupations, VHO 300 <b>AND</b> VHO 310   | NURS 100A Nursing Assistant: Basic Patient Care - 10 credits<br><b>and</b> HLTH 123 Medical Terminology<br>3 credits |



# CTE Dual Credit Consortium Memorandum of Agreement



The North Central Washington CTE Dual Credit Consortium is a partnership of business, labor, community, and education that meets common regional needs by preparing students to successfully advance from high school through postsecondary education into the world of work. Membership includes the following college and school district partners:

## Wenatchee Valley College And

Brewster School District; Bridgeport School District; Cascade School District; Cashmere School District; Eastmont School District; Entiat School District; Lake Chelan School District; Mansfield School District; Manson School District; Methow Valley School District; Okanogan School District; Omak School District; Oroville School District; Pateros School District; Tonasket School District; Waterville School District; Wenatchee School District; Wenatchee Valley Technical Skills Center.

CTE Dual Credit agreements are designed to award college credit to students who successfully complete articulated college level career and technical education courses and programs while still in high school. RCW 28B.50.530 authorizes community and technical colleges to establish agreements in collaboration with local school districts. Articulation agreements define the criteria for equivalency and the granting of credit. The following guidelines provide a framework and operational structure for colleges and school districts to facilitate the implementation of articulation through direct transcription.

### I. Purpose

The purpose of this articulation agreement is to enable students completing high school career and technical education programs to earn college equivalent credit for courses taken as part of their secondary education program. Each program covered under this agreement will have an articulation agreement signed by the college and school district designees from each participating institution. An articulation agreement is designed to provide students with a non-duplicative, coherent, sequence of progressive achievement leading to technical skill proficiency, a credential, a certificate, or a degree.

### II. Provisions

Maintaining college standards is important to the overall strength of a dual credit course. In an effort to prepare students who will be educationally competitive, the same rigorous college standards will be applied to all dual credit courses irrespective of where or how the instruction is delivered. High school faculty teaching the dual credit course(s) will provide instruction to support the competencies listed in the articulation agreement.

#### College Partner Will:

- Establish the course requirements for college credit to be granted. Course competencies identify the academic and technical skills for each course and may include requirements such as term papers, portfolios, or industry certification exams. Students must achieve a B or better grade in the course competencies to qualify for college credit.

- Identify the articulated course on the transcript as a regular college-level course. No designation will be used to indicate the course was taken while the student was in high school.
- At the discretion of the college division program chair, a student failing to make satisfactory progress in a college course or a college program of study may be required to retake a college course that the student had previously earned credit for through the CTE Dual Credit program.
- Assess participating school districts a fee to offset CTE Dual Credit program costs.

**District Partners Will:**

- Ensure all College CTE Dual Credit articulated courses are taught by instructors who meet the WA State CTE teaching requirements or meet Wenatchee Valley College’s employment criteria. WAC 131-16-095 (2)
- Ensure the high school program/courses meet the academic and technical standards established for career and technical education (CTE) state approved programs.
- Identify an administrative point of contact (principal/CTE director) to ensure instructor compliance with the articulation agreements.
- Ensure student compliance with college enrollment policy to avoid duplication of courses and credits.
- Ensure all participating teachers submit an annual verification to the CTE Dual Credit office by stated deadline.
- Collect SERS registration forms from each student eligible for CTE Dual Credit.
- Remit annual membership fees based on grades 9-12 Full-time Equivalents (FTEs). Districts will be invoiced by Wenatchee Valley College in November of each school year according to the following schedule:

|                          |            |
|--------------------------|------------|
| 0 – 100 student FTEs     | \$250.00   |
| 101 – 300 student FTEs   | \$500.00   |
| 301 – 500 student FTEs   | \$750.00   |
| 501 – 1,000 student FTEs | \$1,000.00 |
| Over 1,000 student FTEs  | \$2,000.00 |

**Students Served:** The college and school district partners will make reasonable efforts to ensure all student populations are served by the CTE Dual Credit program.

**Data Collection:** All partners agree to assist in the collection of data concerning student participation, student performance, and instructor participation in the CTE Dual Credit program. Data will be used to determine the success of students who receive articulated credit during high school and then transfer to college in the same or similar pathway program.

**Agreement Revision/Renewal:** This Memorandum of Agreement made November 1, 2018 is effective upon the date of signature by the partner institutions, and will remain effective until any of the partners gives a ninety (90) day written notification of termination to the other partners. As required by law, this agreement will be reviewed regularly and approved annually by the lead administrators (college presidents and school district superintendents or their designee) of the educational partners. (Perkins 2006, SEC. 3)

**Credit Transfer:** College credits, including those awarded through direct transcription may or may not transfer to four-year institutions or other colleges outside the state’s community/technical college system. It is the responsibility of the student to consult with those institutions concerning specific credit transfer and admissions requirements.

**Agreement Termination:** Individual school districts and/or college partners may terminate this agreement without cause by giving 90 days written notice. If the college partner terminates participation in the CTE Dual Credit program, the college will continue to honor CTE Dual Credit college credits for students currently enrolled in articulated courses at the secondary school and registered to earn college credit at the end of the term.

**III. Procedural Steps in the Agreement Process:**

1. Students must be enrolled in an approved CTE Dual Credit articulated CTE course or program of study.
2. Students must register for dual credit using the SERS registration process and specified timeline.
3. Students will print and present their SERS registration form to their teacher, or to Consortium office at WVC.
4. Students must register to earn credit at only one college when the same high school course is articulated at multiple colleges.
5. Participating high school instructors will use the consortium's registration/grading process to enter grades and verify student completion of articulated courses during the specified timeline.
6. Students will receive college credit upon successful completion of the dual credit course(s) with a grade "B" or better.
7. Wenatchee Valley College will post a grade to the transcript of students who have registered and successfully completed designated dual credit courses. Transcripts are made available to students upon request.

**Agreement made November 1, 2018 between Wenatchee Valley College and:** Brewster School District; Bridgeport School District; Cascade School District; Cashmere School District; Eastmont School District; Entiat School District; Lake Chelan School District; Mansfield School District; Manson School District; Methow Valley School District; Okanogan School District; Omak School District; Oroville School District; Pateros School District; Tonasket School District; Waterville School District; Wenatchee School District; Wenatchee Valley Technical Skills Center.

***Signature Page Follows***

**AUTHORIZING SIGNATURES**

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**Wenatchee School District**

\_\_\_\_\_  
**Brian Fones, Superintendent** **Date**

**Wenatchee Valley College**

\_\_\_\_\_  
**Jim Richardson, President** **Date**

**North Central Washington  
CTE Dual Credit Consortium**

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**Riva Morgan, Director** **Date**